

Invitation to scheduled hospitalization

CLINIC OF OTORINOLARYNGOLOGY AND HEAD AND NECK SURGERY

Dear Sir and Madam,

you have been invited to the Clinic of Otorinolaryngology and Head and Neck Surgery (ORL) for scheduled hospitalisation / surgery during hospitalisation / outpatient surgical procedure.

Please come to the Clinic ORL on ata.m./p.m. to outpatient clinic.

Please note: in case you are admitted to a scheduled surgery on Friday, medical, nursing documentation will be recorded and only an anaesthetic examination will be carried out, after which you will leave home. Admission of adult patients to hospitalisation is performed on Sundays between 04:30 - 05:00 p.m.

Register yourself at the filing cabinet of the Clinic ORL.

The day before admission, call the number **58 844 2827** to confirm the day and time of your arrival to the ward; this contact also applies for cancellation of the surgery.

Bring with you:

- complete presurgical examination, according to the request for a preoperative examination
- your insurance card, ID card if you have a sick note and
- available medical documentation,
- a list of medications you take regularly,
- a diabetic card,
- anti-embolism stockings (for adults),
- your private stuff (underwear, bathrobe, towel, slippers, toiletries, etc.)

On the day of admission:

In case the day of admission is on the same day as your surgery, leave your jewellery and other valuables at home, remove your make-up and, if possible, remove your false nails in advance.

Consult Anopyrin, Warfarin, Wobenzym and other drugs affecting haemocoagulation with your general practitioner. We recommend to withdraw them one week before the surgery.

If you take tablets for diabetes (e.g. Metformin), they must be withdrawn 48 hours before the scheduled surgery. In case you administer insulin in a form of injection do not withdraw it.

Please note! Food in hospital:

Patient admission to the ward that day:
until 08:00 a.m. - entitlement to lunch and dinner
until 12:00 p.m. - entitlement to dinner
after 12:00 p.m. - alternative food served

Thank you for your helpfulness and cooperation.

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