



Erasmus+

KEY ACTION 1
STUDENT
MOBILITY FOR
TRAINEESHIPS



Palacký University
Olomouc

TRAINEESHIP COMPLETION CERTIFICATE

A. RECEIVING ORGANISATION/ENTERPRISE

Full legal name of the organisation in the national language: Univerza v Ljubljani
Legal address: Kongresni trg 12, SI-1000 Ljubljana

We hereby certify that the below mentioned student has been employed in our organisation as a full time Erasmus+ trainee.

B. TRAINEE

Family name: Závacká	First name, title: Júlia
Date of birth: 24/08 /1999	Sending institution: Palacký University Olomouc, Czech Republic

C. TRAINEESHIP

Local and temporal specification	
Department/division: Haematology, Polmonology, Gyneacology and obstetrics	
Workplace address ¹ : Zaloška cesta 7, 1 000 Ljubljana	
Start date: 27/06/2022	End date: 02/09/2022

Activities and tasks carried out ²
<p>- Activity 1: Haematology temporal frame: 27/06/2022 – 08/07/2022 tasks: taking part in daily activities of the haematology team, attending ward rounds, seeing patients in the department, observing procedures, examination of patients, attending outpatient clinics, helping with relevant administrative tasks</p> <p>- Activity 2: Pulmonology temporal frame: 11/07/2022 – 22/07/2022 tasks: taking part in daily activities of the pulmonology team, attending ward rounds, seeing patients in the department, observing procedures, examination of patients, attending outpatient clinics, helping relevant administrative tasks</p> <p>- Activity 3: Gynaecology and obstetrics temporal frame: 25/07/2022 – 02/09/2022 tasks: taking care of surgical patients, assisting during surgeries, assisting the outpatient ambulatory examination, assisting with physiologic childbirths and Caesarean sections, working in the department of puerperium</p>

¹ Complete this section ONLY if different from the registered office address.

² Please list activities and tasks the trainee has carried out during the traineeship, referring to the Learning Agreement for Student Mobility for Traineeships. Add as many items as needed.

Performance of the trainee ³					
Professional competences	++	+	+/-	-	--
Ability to lead diagnostic examinations or basic treatment performances under the supervision of mentor	x				
Knowledge of diagnostic and therapeutic techniques, their indications, contraindications, possible side effects and complications	x				
Routine hygiene and aseptic rules at various procedures at all stages of care	x				
Key competences					
Language skills (English), communication, computer skills (word processing, spreadsheets, databases)	x				
Critical and analytical thinking, planning and organizing, problem solving and decision making	x				
Teamwork, interpersonal skills, intercultural perception, handling stress, adaptability/flexibility	x				

Benefits for the receiving organisation/enterprise ⁴					
	++	+	+/-	-	--
Contact with higher education institutions and acquisition of new collaborators	x				
Transfer of innovative scientific knowledge, new technologies and work methods		x			
Increased competitiveness		x			

Additional information ⁵					

We would like to continue the cooperation with Palacký University Olomouc and offer traineeships for its students:

☒ YES ☐ NO

Place: Ljubljana

Date: 05/09/2022

Signature of person responsible

Stamp of the receiving organisation/enterprise

Tomaž Marš

Name and position: prof. dr. Tomaž Marš, Erasmus+ departmental coordinator



³ Please evaluate the professional competences (i.e. technical or specialized, job-related knowledge and skills) and key competences (i.e. social competences/soft skills) the trainee has acquired during the traineeship, referring to the Learning Agreement for Student Mobility for Traineeships. For each item, select one of the evaluation categories by marking it with an 'x'. Add as many items as needed.

⁴ Please evaluate benefits the traineeship has generated from the perspective of your organisation. For each item, select one of the evaluation categories by marking it with an 'x'. Add as many items as needed.

⁵ You can include here overall evaluation of the traineeship, recommend the trainee as a qualified and motivated employee if relevant, etc.

